



# SHELLEGRAPH

HOUSTON  
REFINERY



"Your Information HOT LINE"

No. 1

Friday, August 9, 1963

TO ALL EMPLOYEES

BY WAY OF INTRODUCTIONS...

The number up above says "1"..... First.....Premier.....So what's the noise all about? Simply that this is our way of introducing you to your SHELLEGRAPH. It's not printed on fancy paper like the SHELLEGRAM was. But it didn't take anywhere near as long to get to you either! With the SHELLEGRAM we used to talk in terms of weeks before a copy was in your hands. The SHELLEGRAPH cuts that timetable down to hours! So figurin' (and hoping) that you'd want your news in more rapid doses these next few weeks, we came up with a newsletter.

The SHELLEGRAPH will be published twice weekly - on Mondays and Thursdays - and will be available at newstands located in the Clock House at the Main Gate, the Cafeteria, and the lobby of the Main Office Building. And our prices are the best in town - free...

Our news scope will be not only refinery-wide, but Shell-wide - as we make every effort to live up to our motto as "Your Information HOT LINE".

Well, what about the SHELLEGRAM? Frankly, we don't know...the editor has already asked that question! For right now, though, we needed something the SHELLEGRAM just couldn't give us: speed - in news reporting. Starting immediately, it would take weeks to come off the presses with the next issue of the SHELLEGRAM. To bridge that gap, the newsletter offered a ready answer. With the SHELLEGRAPH we can pass along to you news and information - immediately. And as for pictures - well, you'll be seeing some of those in the SHELLEGRAPH, too, as we get further along the production road.

But whether it be SHELLEGRAM or SHELLEGRAPH.....one fact remains. It is your publication. Without you, we'd need neither.....We welcome your comments - and your participation by sending us news to share with your

fellow employees. We even invite your criticism - but please tell the editor first!.....'Nuf said... on with the news.....

"RETURN TO WORK" DAY  
GOES OFF ON SCHEDULE

"Return to Work" day at the Houston Refinery came off even better than anyone dreamed..... 'cause when you have over 1,000 employees reporting to work at one time...going to a dozen different department meetings...with most of the Cafeteria space used for some of these meetings - and still needing to prepare and serve lunch to all who order it.....Then you have all the ingredients together for mass confusion. But as orderly as a track coach's stop watch - well, almost - all the things that were supposed to happen - did...just as scheduled.

The first day saw over 1,000 employees punch in and go immediately to departmental meetings for orientation sessions. Those interested in retirement reported directly to Glenn Boatright in the Main Office Building for retirement counseling.

Throughout the day, Refinery Manager Leonard Wilson visited in the different meetings where he introduced himself and welcomed all employees returning and talked briefly with the groups. In his remarks, Wilson emphasized the importance of safety, and his own personal interest in seeing that our employees work safely.....and remain safe.....both on and off the job.

(Over)

NEW SAFETY DISPLAY  
PUTS IN APPEARANCE.....

Have you seen the collection of safety items for home, auto, and fun time on display in the cafeteria? These items are being highlighted to call attention to the assistance you can get in keeping that "safety habit" by using safety equipment. When you look at these items, pause a moment and give some thought as to just how you could put the equipment to a good life-saving use. And here comes the "kicker".....Some of our employees will be getting that opportunity in the very near future, as they'll have a shot at winning such things as safety seat belts for the car, a first aid kit, a hand fire extinguisher, life jackets for boating, and a battery-powered trouble light. Watch for the details.

Here's a clue, though.....It's tied to our current Safety Mystery Man. When our Silver Dollar Safety Slogan Contest had run its course...we decided to keep the ole' Mystery Man around for awhile... and give him something new for a change of pace.....And so we started the Nice to Be Noticed Safe Workers campaign. Now, rather than asking folks about a slogan, the Mystery Man roams the Refinery watching for safe workers as they go about their jobs. When he spots some deserving feller practicing safety just the way it ought to be practiced, our MM awards the worker a silver buck.....Already, the Mystery Man has tapped quite a few employees on the shoulder for this recognition.....And he's out there right now, looking for more...So work safely... he may be lookin' your way.

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F. J. LINK DIES

It is with regret we report the death of F. J. (Red) Link, who died last evening at his home. Mr. Link, 53, had been in ill health for several months. A veteran **of** the Houston Refinery, he **had** earlier this year celebrated the completion of 30 years' service with Shell. Long associated with the Refinery Dispatching Department, Mr. Link held the assignment of Shift Foreman at the Docks. An expression of sympathy is extended Mr. Link's family by his many friends at Shell.

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CHEMICAL PLANT NORTH GATE TO CLOSE

Due to happen in the very near future...the closing of the North Gate at the Chemical Plant to through traffic by employees. So those of you who've been using this passage should make your plans accordingly.....