

Cabinet Meeting
August 18, 11

1. Roll Call

- a. President-Michael Harding
- b. Vice President-Craig Premjee
 - i. Executive Assistant to the Vice President-Cliff Maness
- c. Chief of Staff-Cedric Bandoh
 - i. Student Access and Success Agency Director-Rasheed Warsame
 - 1. Student Access and Success Agency Assistant Director-Sebastian Blankson
 - ii. Student Safety Agency Director-Kathryn Colburn
 - iii. Governmental Relations Agency Director-John Villagomez *Tommy Vue*
- d. Director of Finance-Turner Harris
- e. Director of Public Relations-Erika Sanchez
 - i. Associate Director of Public Relations-Kelsey Edwards
 - ii. Associate Director of Marketing-Cely Salinas
 - iii. Associate Director of Communications-Wesley Worthington
- f. Director of External Affairs-Vacant
 - i. Associate Director of Government Relations -John Villagomez
 - ii. Associate Director of Community Relations-Paula Musa
 - iii. Associate Director of Alumni Relations-Cameron Bailey
- g. Speaker of the Senate-Reyes Ramirez

✓ 2. Report of the Advisor-Marcella Leung

3. Report of the President

- a. Summer Accomplishments
- b. SGA TV Show
- c. Promotional Items
- d. Direction

4. Vice President

- a. Director of External Affairs Search

- i. Email C.L.A.S.S.
 - ii. CSI Listserv
 - iii. Attach to Executive Update
 - iv. Make Flyer
 - v. Application Deadline
 - b. Executive Assistant to the Vice President
 - i. Introduction
 - ii. Committee Relations Accountability Plan
 - 1. Email advisors of committee plan and action items
 - a. Take Roll of SGA Reps
 - b. Send Minutes to blahblah@uh.edu
 - 2. Create Excel Sheet for Accuracy of recroding
 - 3. Email Students on committee rules and guidelines
 - iii. Create Email Alias-Done! Booyah!
 - iv. Update UWC Website Page <http://sga.uh.edu/index.php/executive/vice-president/university-committees.html>
5. Chief of Staff
 - a. Finalized Up to Date Agenda
 - b. Executive Update
 - c. Full Staff Finalization
 - d. Regular Full Staff Meetings
 - i. Best Occurrence
 - ii. Catered? lol
 - e. SGA Emerging Leaders Program
 - i. Info Session
 - 1. Date?
 - 2. Time?
 - 3. Location?
 - 4. Marketing?
 - f. Meetings Senators are able to attend
 - g. Lunch with the President
 - h. Senate Meeting Layout
 - i. Council of Campus Leaders
 - i. Direct Advisor of VP Student Affairs

Cliff

Enha - Wes

- j. Academic Bill of Rights
 - i. Meeting with Dr. Antel-Sept 5-Sept 10
- k. Texas Higher Education Coordinating Board Advisory Committee
 - i. Emerging Leaders
 - ii. Take Paperwork
- 6. Director of Finance
 - a. SFAC Presentation
 - b. Business Plan
- 7. Director of Public Relations
 - a. Cat's Back
 - i. Car Arrival/Departure
 - ii. Location
 - iii. Equipment
 - b. SGA Record Breaking Day
 - c. Business Cards?
 - d. Banners
 - e. Website needs more hits!
 - f. U-Stream camera
 - g. Expanding PR Department
 - h. Window Art on Office
 - i. Side office Cork Board Decoration
 - j. Liaison between SGA and SVN-New Position?
- 8. Director of External Affairs
 - a. Student Leader of the Month
 - i. Summer-Ryan Callard
 - 1. Gift?
 - b. Bringing Early Voting to Campus
 - c. Partnering with other universities
- 9. Speaker of The Senate
 - a. Townhalls
- 10. Senate Meeting (8/31/11)
 - a. MUST BE AMAZING!
 - b. Appointments
 - i. Architecture Senator (1)

- ii. Student Fee Advisory Committee (1)
- iii. Residential Life and Housing Committee (2)
- iv. Student Traffic Court (6)
- v. Student Publications Committee (1)
- vi. Child Care Center Advisory Board (2)
- vii. University Commission on Women (1)

c. Summer Accomplishments

d. U Stream Camera

e. Marketing

f. SGA Survey Day

11. Comments, Concerns, Suggestions...

- a. *"We are most effective as a team when we compliment each other without embarrassment and disagree without fear."*

12. Adjourn