



# shelletter

## HOUSTON REFINERY

No. 27

Monday, October 15, 1962

TO ALL STAFF EMPLOYEES

Wednesday, October 17, 1962

"What happened to SHELLETTER No. 26?" Yes, we've heard the question ... The answer: Well, it seems we used No. 25 on two editions ... But then Friday turned out to be a most unusual type of day, anyway. Seems a few folks did take note of the different style of writing employed in the last SHELLETTER, and made comment ... said they understood the last issue. It's good to be back at the old stand, though, facing the hazards of unemployment with each new dangling participle.

### MOTTOS ... MOTTOS ...

... And did we ever get the mottos! Over 50 were turned in by the time deadline sneaked up on us Saturday. Either our people like to think up mottos, or they enjoy football games. Our handpicked, elite group of Shelletter Motto Experts will get together in the most immediate future to seek out that magic combination of words or phrases that spell "winner." By Wednesday, our winner will have been crowned, and on our Wednesday edition (No. 28 if all goes well with our numbers) will be printed for the first time, our official motto. Our winner gets a pair of tickets to a football game of his (or her) choosing, but we'd better make note of a couple of points at this time, just in case ... It's already been said that the tickets must be to a home game (two tickets on the 50-yard line to the Oiler game in Denver next Sunday would be nice, but ...) Then, the other very practical consideration involves your work schedule. Since the power of the press - and the SHELLETTER - does not include schedule changing (only a far greater power and your Department Manager can handle that), you'd best choose a game when you can logically attend. Of course, if you can't make it, we have a number of "takers" around the Refinery. And before we shut up about mottos, look for the "Special Bonus" award, to be given for the motto we'd most like to use .. but better not.

### ACCIDENT REPORT

Most of you have heard that J. D. Cornell is in Memorial Hospital, recovering from burns he received the other evening. J. D. was changing a Hamer blind Friday in the Lube Oils Department when he received a spray of hot wax. He was taken to the hospital where he is being treated for burns of the head, neck and ankles. He has responded well to medication and treatment, and should be released from the hospital in a few days.

### OPERATIONS

As per the normal way of doing things, Flasher 2 in Thermal Cracking Department is down today for routine furnace inspection and maintenance. Production-wise we're still "barreling" along at about 130,000 a day. Not to go unnoted is another production mark by the boys wearing the colors of DHT. Toward the end of last week they upped their sights to a 42,000 barrels-a-day rate -- and made it on the 4-12 shifts October 10 and 11. That means a lot more furnace oil for our friends in the soon-to-be Cold Nawth.

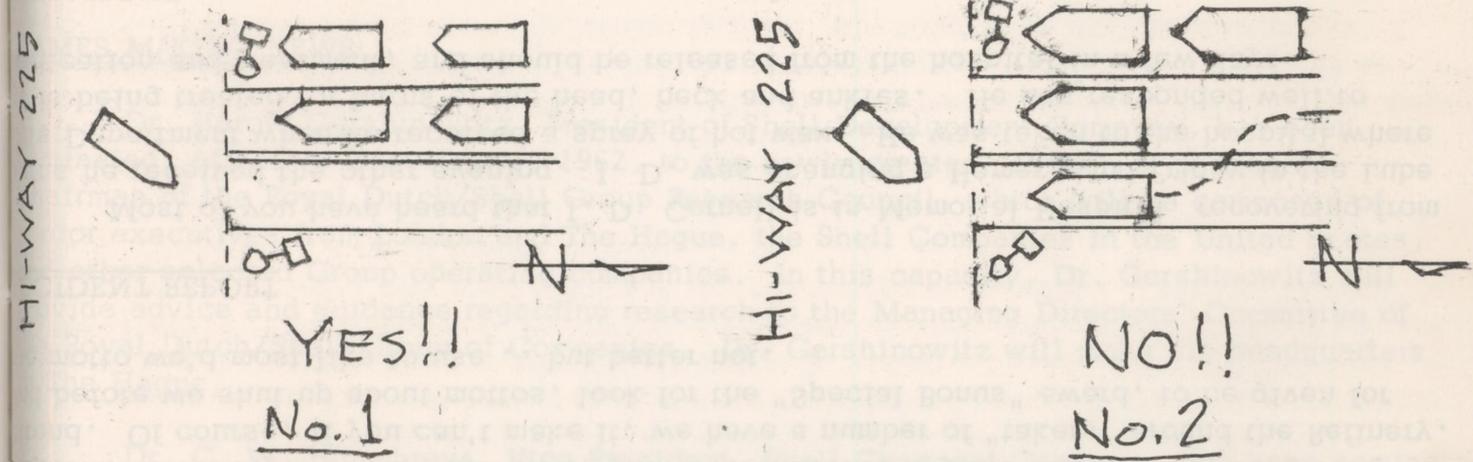
Now that those problems of inter-departmental line-ups are becoming less frequent, Odie Jenkins has begun absorbing some of the duties of his recently announced assignment in the Technological Department. He's still available, however, if help is needed, and can be reached on extension 585, or by buzzing code 230-351.

(over)

SAFETY

Here's Louie again: "Let's keep the safety habit ... habits like wearing hard hats, goggles, protective clothing ... good common sense rules such as roping off excavations, tying hose with rope and cord instead of wire, observing traffic signs, using proper ladders, getting fire permits ... We can't afford to relax these observances, so let's keep right on practicing our safety habits, stronger than ever.

Here's a two-part, learn-in-a-minute lesson: . . . . The subject concerns leaving the Refinery, and the answer in a nutshell is ALWAYS stay in your correct lane of traffic:



Stay in your correct lane, and don't cross over into incoming traffic. A "tie" on the highway or a Refinery road can ruin your perfect driving record.

Don't look now ... but do you have your ID card with you? The answer oughta be "Yes" 'cause any day you might be asked to "prove it" by a gentleman in a uniform. Not that he's picking on anyone ... just checkin'.

ODS & ENDS

HOME FROM HOSPITAL: Cliff White is expected to be home from Memorial Hospital today following minor surgery. He hopes to be back with us soon.

Remember the Safety Slogan

HEADY ADVICE -- THINK TWICE.

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