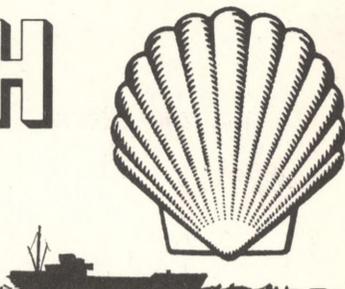




# SHELLEGRAPH

HOUSTON  
REFINERY



"Your Information HOT LINE"

No. 2

Tuesday, August 13, 1963

TO ALL EMPLOYEES

## "RETURN TO WORK" NEARS COMPLETION

As of this morning, almost all employees have been accounted for in the return to work which began last Wednesday morning. At the Refinery, every employee is accounted for, while at the Chemical Plant only seven have not been heard from.

Currently, the big effort is directed at determining "who goes where" in personnel assignments...a process that likely will take a few days yet to resolve.

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## CHEMICAL PLANT TO GET NEW MANAGER

F. E. Caddy, presently Plant Manager at the Norco Chemical Plant, has been named to the position of Plant Manager here at the Houston Chemical Plant. He replaces J. W. Hyde, who has been promoted to Manager Manufacturing, Industrial Chemicals Division, New York.

For Caddy, he will be returning to a location where he served for several years as Superintendent. His successor at Norco will be a man also known to Houston Plant personnel - C. H. Plomteaux, who spent several years at Houston in various assignments. Plomteaux presently is the Plants Manager - Shell Point/Ventura Ammonia Division.

Other Houston Plant staff members involved in this series of personnel moves includes: C. W. DeLong, now Superintendent - Operations, Industrial Chemicals Division, Houston Plant, will succeed Plomteaux at Shell Point/Ventura.

W. A. Gabig, now Assistant Superintendent - Operations, Industrial Chemicals Division, Houston Plant, succeeds DeLong.

M. L. Courter, now Manager - Process Development, Industrial Chemicals Division, New York, will succeed Gabig.

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## CAFETERIA ANNOUNCES HOURS OF OPERATION

As of this week, the Cafeteria will be open for business during the following hours: 6:30 a.m. to 8:15 a.m.; 11:15 a.m. to 1 p.m.; and 2:00 p.m. to 12:30 a.m.

Lunch periods will be as follows:

11:20 a.m. to 11:50 a.m.

Economics and Scheduling; Engineering Office; Engineering Construction; P & IR; Purchasing-Stores; Technological, and Treasury.

11:30 a.m. to 12 Noon

Research

11:40 a.m. to 12:10 p.m.

Industrial Engineering; Engineering Services; Refinery Laboratory; all operating departments.

12:00 Noon to 12:30 p.m.

Engineering Field; Fire and Safety; All hourly employees.

For the evening meal, the steam table will be open from 5:00 - 6:00 p.m., with short orders available from 6:00 p.m. to 12 Midnight.

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## CECIL HERREN WINS HONORS IN SKI MEET

Cecil Herren, Engineering Field Department, added still another title to the list of honors he has won over the years as a water skier when he took third place in the Senior Men's Division Ski Jumping Event of the Texas State Water Ski Championships a few weekends ago in Austin. Cecil's jump spanned 82 feet in the event.

(Continued on Page 2)

HERREN -

Active in the American Water Ski Association the past several years, Cecil learned recently he had been re-elected to another three-year term as a director in the Association.

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NEW HYDROTREATER ON STREAM AT WOOD RIVER REFINERY

Shell's third lubricating oil hydro-treater has gone on stream at the Wood River Refinery. Operation of this facility means that now all of Shell's wide range of automotive and industrial lubricating oils - manufactured at the Houston, Martinez, and Wood River Refineries - receive this treatment to ensure extra quality and better performance.

Designed to process 7,000 barrels of lube oil base stocks per day, the new unit is treating the full line of Shell lubricating oils manufactured at Wood River. Shell's hydrotreating process reacts hydrogen with the base stocks under high pressure and temperatures to improve quality. Previously, these base stocks were treated at Wood River with a clay filter process.

The new unit at Wood River processes base stocks before the wax has been removed, thus purifying and improving the quality of the wax at the same time.

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SIGNS ON REFINERY ROAD POINT TO YOUR SAFETY

Driving up the Refinery Entrance Road each day, you'll notice a sign to your right that reads, "SAFETY IS YOUR JOB, TOO". Then, as you leave the Refinery, you'll see another safety sign just before you reach LaPorte Road, "SAFETY NOT SPEED IS THE LIMIT".

What happens in between reading these signs - both on and off the job - labels us as to whether we are SAFETY CONSCIOUS. Here on the job, there are all sorts of signs and safety reminders to keep us alert to the need for thinking and practicing safety. In fact, to be safe, we have to MAKE the practicing of safety habits a part of our job...just as necessary as knowing which tool to use or which valve to turn. For safety is no one man - or one department's - job.....It requires the cooperation of each of us.

If a safety program is to accomplish its goal - helping keep employees free of accidents and possible injury - then it must be our program. We each share in the responsibility for safety... for ourselves...our fellow employees...and our families.

Remember...SAFETY NEEDS YOU!

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ANYONE FOR "CLASSIFIEDS"?

Got something to sell...or rent...or want to buy...or swap? If so, then this is the place to list it. You can't beat our rates...FREE. So if you are in the market to give us some "classified" business...either drop by the Editor's office, Room 132, Main Office Building, or call him on extension 540.

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PUBLICATION DATE FOR SHELLEGRAPH TO BE TUESDAYS AND FRIDAYS

Look for your copy of the SHELLEGRAPH on Tuesdays and Fridays...as that will be our production schedule 'til further notice. Pick-up points will be at the Main Gate Clockhouse, the Cafeteria, and the lobby of the Main Office Building. And if you have news to report...call the Editor, Extension 540.