



shelletter

HOUSTON REFINERY

"It Strikes Us This Way"

No. 64

Monday, January 7, 1963

TO ALL STAFF EMPLOYEES

NEGOTIATIONS

Company and Union representatives met at Wood River on Saturday and are meeting again today.....Nothing new to report, however.

OPERATIONS

Chalk up 16 million....that was the barrel number that slushed through Friday.... as operations continue in the nice, comfortable range of the mid-140's (thousands of BPD that is).....and talkin' about units getting back "on stream" in a hurry - barely did we have time to report Columns A and B in the Aromatics Department as "down", and they were back "up"...before the ink was dry on last Friday's SHELLETTER... Over at the Alky Plant, the Primary Column came down yesterday for scheduled maintenance.

SAFETY

You judge by appearances....Ever stop to realize the extent to which we evaluate a place or individuals from the appearance of the surroundings? A clean, orderly service station attracts your attention, and you feel their products and services must be tops.....An orderly, neat automotive garage tells you the mechanic is "on the ball" - capable of efficient and dependable work. You don't hesitate patronizing these business establishments because they have the appearance of being competent... Housekeeping on the job conveys the same feelings.....An orderly job site, not littered with trash and misplaced tools, gives the impression that here is an efficient worker, a craftsman who takes pride in his work and his tools and equipment....The absence of oil spills on the ground, a clean control room, give the impression of an efficient operation. An automotive operator who carries a well-stacked load, with flags on extended materials, tells you that here is a capable driver.....These are a few of the appearances that influence our evaluation of people. It points to efficiency and good housekeeping which are Safety's goals....For safety is efficiency. Accidents never happen when jobs are done efficiently and good housekeeping is maintained. Does your job, unit, or work area measure up to these standards? They will - if you want them to!

ODDS & ENDS

POSTAL HIKE: As of today, new postal rates are in effect - and it means a penny more per letter or post card for first class mail. The old four-cent letter is a thing of the past...now it takes five cents to do the trick....and as for "penny" post cards, the cost of mailing is up from three to four cents...Time marches on.....

(Over)

(Over)

SAFETY

ODDS & ENDS (Continued)

GOLF ON TV: On January 20 Shell's Wonderful World of Golf returns to the television screen for another season of top flight matches. Shown on NBC-TV, and in color, the matches pair up the world's greatest golfers, playing on the world's greatest courses. The program will run for 11 consecutive Sundays. The January 20 match features Gene Littler and Eric Brown, golfing on the greens of the Gleneagles (Scotland)course. In Houston the match may be seen over Channel 2, KPRC-TV, starting at 3 p.m.

BIRTHDAY BELLES & BEAUS:

- January 7 - Polly Lusk, Charles Robertson
- January 8 - Tyla Hawkins

...GOT THAT "BUSTIN' OUT ALL OVER" Feeling....Just got to tell someone about that last scoop you heard? Then...tell the Editor...and he'll help you share your info with the rest of the Shellites....And his number, just in case you forgot, is 540....

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JOHN W. LEIMOND DIES

Mr. Leimond's family is being assisted by his many Shell friends.

OBSERVATIONS

VISITOR PARKING AREA

Building just south of the clock alley is reserved for visitors. It seems, though, that there have been occasions when "others" besides visitors and the authorized few have parked in the visitor lot...and that crowds up the place something awful...So we request from our friends in uniform...Please park in the designated area.

W-2 STATEMENTS

January 1, 1963

Here's the "straight scoop" about the W-2 Statements (Income Tax Withholding)...Your W-2 Statement will be mailed Monday, January 7...for your "early bird" tax filing...And something that WILL NOT be included in that W-2 Statement...the over-the-counter payment for the three-week period ending Dec 31...You will actually receive that over-the-counter payment in January, 1963.

