



# shelletter

## HOUSTON REFINERY

"It Strikes Us This Way"

Vol. II, No. 5

Friday, January 24, 1969

### CONTRACT NEGOTIATIONS

Company and Union representatives met yesterday for contract negotiations. During the morning session the Company presented a revised proposal in settlement of all issues in the negotiations.

When the parties met again in the afternoon, the Union stated that the Company's proposal was sub-standard and unacceptable. At 5:45 p.m. negotiations were recessed subject to call. (Copies of the Company's proposal are posted on bulletin boards and are available at regular bulletin distribution points.)

### REFINERY SUPERINTENDENT JOHN PRATT TRANSFERRED TO NEW YORK

H. E. Walker, Vice President Manufacturing, announced on Tuesday a new assignment for Houston Refinery Superintendent John G. Pratt.

John will be on special assignment in New York Office reporting to the General Manager - Refineries, J. W. Sheehan. In this new assignment he will undertake studies and assignments important to the Manufacturing organization. T. C. Graham, presently Manager of T&S in Houston, will become the Refinery Superintendent, replacing Pratt.

John, a 1943 graduate of Tulane University with a B.S. degree in chemical engineering, began his Shell career as a Technologist at the Company's Norco Refinery in 1946. He moved to Head Office Technological Department as a Senior Technologist in 1955, and on July, 1957, he went to The Hague on a one year's foreign assignment. He assumed the position of Assistant to the General Manager-Refineries in the Head Office Manufacturing Department in August, 1966. He was appointed to the position of Refinery Superintendent - Expansion at the Houston Refinery in February, 1967, and was named to his present position of Refinery Superintendent on January 1, 1968.

Tom has a B.S. degree in chemical engineering from the Georgia Institute of Technology, and joined Shell in 1947 as a Junior Technologist at the Norco Refinery. He was transferred to Head Office in 1953 as a Technologist, and in 1956 he went to the Wilmington Refinery. He transferred to the Company's Wood River Refinery in 1960 as Manager Technological. He was named Process Superintendent in 1962, and two years later he returned to Head Office to work in the Transportation and Supplies organization as Manager Supply Programming. He came to Houston in 1967 as Manager T & S.

### GRAY AND TONEY INVOLVED IN ENGINEERING STAFF MOVES

J. H. Gray, Jr., a Senior Engineer in the Engineering Services Department, and C. F. Toney, an Engineer in the Catalytic Cracking Department, were involved in recent staff moves, according to an announcement by Refinery Manager Leonard T. Wilson.

John Gray has been transferred to the Head Office Manufacturing Engineering Department. He holds a B.S. degree and an M.S. degree in mechanical engineering from the University of Washington at Seattle, and joined Shell at the Wilmington Refinery in 1963. After a variety of assignments in the Engineering Office and Services departments, Cracking and Economics and Scheduling departments at Wilmington, he assumed his position of Senior Engineer at the Houston Refinery in June, 1967.

Charles Toney has been appointed a Senior Engineer. He holds a B.S. degree in mechanical engineering from Louisiana State University and joined Shell at Houston Refinery in June, 1965. After a variety of assignments in the Engineering Services and Lubricating Oils departments, he assumed his position as an Engineer in the Catalytic Cracking Department in September last year.

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RETURN THOSE DIRTY COVERALLS

Employees are urged to bring their dirty coveralls to Warehouse No. 1 so they may be exchanged for a clean pair. The availability of clean coveralls depends on the Refinery's returning the soiled ones for cleaning and exchange with the rental people. So, if you want to wear clean coveralls -- return the soiled ones.

SAFETY SENSE ABOUT TOOLS AND EQUIPMENT

Below are some practices to remember and follow when using tools and equipment on your job.

1. Inspect tools and equipment before using; if they are damaged have them replaced or repaired.
2. Keep tools and equipment clean.
3. Be familiar with the use of your tools and equipment; if you are not, consult your foreman.
4. Do not throw tools from heights, instead, use a container or a rope to raise and lower them or attach them to your belt. Never carry tools in your hands while climbing ladders and have at least one hand free while climbing stairs.
5. Use the proper tool for the job and do not put excessive pressure on tools beyond their design.
6. Keep tools in their proper place when not in use. Do not leave tools on ladder steps. Check ropes and cables on hoisting equipment and replace those having frayed strands or other damages.
7. Check fuel - oil - water - battery - tires - windshield wipers - lights - signals, and brakes on your cars and trucks. Keep all vehicles clean and do not have cabs, beds or inside of vehicles cluttered with tools or materials.
8. Check hooks for cracks or spread on all hoisting cables or ropes. Be sure your hoisting slings are in good condition before using. Inspect your stepladders for damage before using. Extension ladders and single ladders must have ladder shoes while in use, and be sure the rungs are not broken. When in use, ladders should be either tied-off or someone should hold them in position at the base.

NEW ID BADGES ARE HERE

Several employees have and will have new ID badges made, either because they were newly employed, had name changes, or they just needed a new one. To aid these persons in obtaining their ID cards quickly and easily, they will be available at the Main Gate as they are produced.

The current ID's that are ready and waiting to be picked up are for the following persons:

Walter Samuel Dumas, Jr.	William Alderman Potter
Dalton Joseph Erickson	Robert Henry Schultz
Talmadge Gail James	Asa Lee Skipper
Arthur William Janzen	Bruce Herman C. Winquist
John Waid Jenkins	Victor Francis Yesavage
Denis O. Jones	

When you pick up your permanent ID badge, be sure to turn in your Temporary badge.

The above arrangements are effective only for the duration of the strike, and the names of employees will be published in the SHELLETTER as their cards are available.

CLASSIFIEDS

FOR SALE - 1963 Ford Galaxie 500. 2-Dr. convertible. Take up payments - \$34/Mo., telephone - 477-2841; WANTED - Good used bedroom furniture, telephone - 477-2841.

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