

SGA SGA SGA SGA SGA SGA SGA
8/31/11 ©

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Clause 2: Opening Call - 2⁶ Senators present
Clause 4: Special Reports: David Irving
UH Master Plan from 5 million - 15 million sq ft
Information on a series of projects
Cougar Place + Sophomore Housing - fall 2013
↳ + dining facilities

Check out
Pani's
shoes!

* Family Housing + Child Care - 2013

Goal: 45,000 students - 300 million research



Questions: Progress on stadium? Conference: align
70 million - looking for more \$ for the stadium
looking for a naming gift

Have you met
Joe in CR?

How set rates: all our housing is new - payoff
trying to work w independent developers for
apartments around campus - looking for ways
to have more lounge services

Want to do additional Greek housing? 2015-2016

Q: Why parking garages: are costly, always
committed to have some low cost options

Clause 5: Students wishing to address

Taylor Kilroy - 2nd most expensive tuition; caution
about expense; don't sabotage

Present at UTSA - looking at sustainability; legal board
Intel land Fest - was not allowed - legal interpretations
vary greatly

Be the sustainability

Clause 6: 2 min speeches by members

Jeff Syptak: student saver program cards

Lee Arnold: Veterans. Talking to

1300 service members - will double or triple in next

5-10 years. Want to benefit these students /

give them a voice.

Anthony Agi: thanks for assistance to ISSSO Orientation

Melanee Pang: concern about culture - diversity

here is so unique. What is so bad about commuter

community? Education is a right not a privilege

Clause 7: Rep of President

see slides - report on events from summer

* Rockwell Pavillion - actually reserved? Release rooms UC

meeting to other SGA presidents - coming together to reduce

carbon footprint

* Discovery Green - Mayor Anise Parker

Clause 8: Rep of VP

Council of Campus Leaders - working to Richard Walker

Committee Appointments - almost full

* Senate Chambers - small committee talk about

Promote SGA / Survey Day - give out business cards

Clause 9: Ex Chief of Staff

Scholarships and Financial Aid Committee

see slide for org chart for Executive Branch

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Emerging Leaders Program
Reps here - from program

Clause 10: External Affairs

"Rep Your District" Program - connections between
UT students & state legislators
Houston City Council Meeting
UT Victoria - not going to Texas A&M

Clause 11: Public Relations

Give away - summer update

Clause 12: Finance

- want to have 2 other assistants - looking to
Bauer Entrepreneur program to fill positions
- Town hall funds request form
* where is the budget?

Clause 13: Speaker:

materials on the meetings and how things
function - helpful guide + Robert's Rules
of Order

* Amount of time for town halls

* Info about the spread sheet at CSI.edu

SGA - Pres, VP, Ex, F, S

HCB -

Clause 14:

Academic Affairs: list of summer accomplishments

Task Force - meeting afterwards - need senators from other colleges

Online Academic advisor

Dead week / dead day - actually observed by faculty

Grade replacement policy - a way to replace the grade - other universities have this policy

Internal Affairs

Ethics Code - putting more teeth / more specific?

SFAC

Administration & Finance - Cameron McHugh

UT Political Action Committee

Want to focus on managing costs

Student Life

Parking problems - please park at ERP

Definition of Student Life committee

Clause 19:

a. Vote by committee - Senator Ceasar - 2nd year at

CU - don't like limited meal plan - want more

Motion to call to question / passed

b. Lauren Roberts - Involved in Archie governance / lots resp.

c. lack comm between UT + CoFA

Q: problems - no recycling program - got grants together to create a studio that designed receptacles

Q:

Call to question / Congrats

Clause 19:

c. Erika Sanchez

Car Wash - 350 / 4800 Planners

Summer - at 20 events / Org Fairs, XLM,

Part of all the Orientations

UCEC, Homecoming,

SGA Homecoming

Created an SGA show -

Float

Want to

Record-breaking Day - more than 300 students

Survey Day - collect data

No smoking campaign

Goals: more structure + more leadership opps

Work more closely w other organizations

Help w town halls, marketing, promotional

Liaison w SUN / Daily Cougar

Q: Limitations →

Who wrote your

Org Fair - proof on website - speech?

Q: SGA - logo - hear what you thought - wow -

Communication -

Ages → 17 to 9 - Reyes

Clause 19: d Passed

Clause 20: Comments & Announcements

Melanie Pang: legislation on motorcycle parking

& sexual assault parking

* Survey - don't have broken down by college

Sean Tarver: Physical bookstore?

Lee Arnold: Forensics - bringing disadvantaged students to campus.

March 22-24 / Fiesta

Senator McHugh - renewing the budget

Sebastian - UStream - records the meetings

Abdullah - Financial Aid - hot topic on campus

interested in

transparency of Admin on website - issue

Community Service - budget?

Jeff Szytak: how get involved 

Clause 22: Open Forum

College Democrats

Jack - no contact from Erika?

Emerging leaders -

Order of Business
10th Meeting of the 48th Administration
Cougar Den, University Center, 7:30 PM
Wednesday, August 31st, 2011

- Clause 1: Call to Order by the presiding officer
- Clause 2: Opening call of the roll
- Clause 3: Reading and approval of the senate journal from the previous meeting
- Clause 4: Special reports
 - a. Presentation on UH Master Plan by Associate Vice President for Plant Operations David Irvin
- Clause 5: Students wishing to address the senate
- Clause 6: Two-minute speeches by the Members
- Clause 7: Report of the President
- Clause 8: Report of the Vice President
- Clause 9: Report of the Executive Chief of Staff
- Clause 10: Report of the Director of External Affairs
- Clause 11: Report of the Director of Public Relations
- Clause 12: Report of the Director of Finance
- Clause 13: Report of the Speaker
- Clause 14: Reports of the Standing Committees
 - a. Academic Affairs- Mike Nguyen
 - b. Internal Affairs- Lucia Ayala-Guerra
 - c. Administration and Finance- Cameron McHugh
 - d. Student Life- John Flynt
- Clause 15: Reports of the Select Committees
- Clause 16: Special Orders
- Clause 17: Introduction and first reading of new legislation
 - a. SGAB48006- Student Government Association 2011-2012 Budget Bill
- Clause 18: Unfinished business and general orders
 - a. SGAB48005- A Bill Creating a Code of Ethics for the University of Houston Student Government Association
- Clause 19: New business and General Orders
 - a. Vice Presidential Appointments (see attachment)
 - b. Presidential Appointment of Lauren Roberts to Architecture Senate Seat
 - c. Presidential Appointment of Erika Sanchez to Director of Public Relations
 - d. UB48004- University Bill to Provide the Necessary and Proper of Carrying into Execution of SGAR47007...
- Clause 20: Closing call of the roll
- Clause 21: Comments and announcements
- Clause 22: Open Forum
- Clause 23: Adjournment

Order of Business
x Senate Meeting of the 48th Administration
Cougar Den, University Center, 7:30 PM
Monday, August x, 2011

Clause 1: Call to Order by the presiding officer

Clause 2: Opening call of the roll

Clause 3: Reading and approval of the senate journal from the previous meeting
-MOTION TO BYPASS MINUTES or MOTION TO APPROVE MINUTES

Clause 4: Special reports

-Guest speakers who must notify the Speaker beforehand, usually connotes a formal presentation from a group related (or unrelated) to the University i.e. SFAC, UH Admins, etc. Time is at the discretion of the presiding officer or Speaker. All speakers, including clauses 5-13, may request for more time. In which case, a senator can MOTION TO EXTEND TIME FOR X MINUTES, then a SECOND, then a VOTE will take place where a 2/3 majority of senators present will be required.

Clause 5: Students wishing to address the senate

Clause 6: Two-minute speeches by the Members

Clause 7: Report of the President
-Five minutes to speak

Clause 8: Report of the Vice President
-Five minutes to speak

Clause 9: Report of the Executive Chief of Staff
-Five minutes to speak

Clause 10: Report of the Director of External Affairs
-Five minutes to speak

Clause 11: Report of the Director of Public Relations
-Five minutes to speak

Clause 12: Report of the Director of Finance
-Five minutes to speak

Clause 13: Report of the Speaker
-Five minutes to speak

Clause 14: Reports of the Standing Committees

- e. Academic Affairs- Mike Nguyen
- f. Internal Affairs- Lucia Ayala-Guerra
- g. Administration and Finance- Cameron McHugh
- h. Student Life- John Flynt

-All committee reports will usually entail the Chair's report of committee meetings, judgment(s) on legislation(s) and/or appointments, etc.

Clause 15: Reports of the Select Committees

-Agencies, task forces, special Senate committees, etc.

Clause 16: Special Orders

-Impeachment bills, anything deemed as requiring particular attention by the Senate by majority vote from a previous meeting.

Clause 17: Introduction and first reading of new legislation

-Anything that a Senator wants to introduce for a reading, usually to give notification to other senators of author intent and/or to gain sponsors or co-authors. Pieces of legislation in this section do not require voting or any action unless the author, or other senators, deems it urgent (although, a senator may MOTION TO BYPASS READING.) In such case, then a MOTION TO DISCHARGE FROM COMMITTEE is required, then a SECOND, then a VOTE will take place where a 2/3 majority of senators present will be required to move the legislation at hand to New Business and General Orders.

Clause 18: Unfinished business and general orders

-This section is usually reserved for measures that have been inconclusive and therefore, in a state of inaction from neither approval nor denial, such as a piece of legislation from a previous meeting that was introduced in Clause 17 and no significant changes were made. Other items under this section can include TABLED legislations or appointments, legislation that received an approval of MOTION TO REFER BACK TO COMMITTEE and has returned, Presidential nominations and appointments, reconsideration of Presidential vetoes, etc. However, because it is in a sort of 'limbo,' action will be required:

- MOTION TO REFER BACK TO COMMITTEE (usually utilized when legislation proved promising, but could not be considered to spelling errors, further research required, or discussion has shown that both sides are willing to discuss but the time required to compromise will require more than the time allotted,) MOTION TO TABLE (usually utilized when majority of senators do not wish to vote on a measure due to lack of information or needing more research to make an informed vote), MOTION TO DISCHARGE FROM COMMITTEE (when senators see the legislation or appointment as ready for debate or a vote,) all of which require a second and a 2/3 thirds majority vote. If the latter motion is approved, then a measure will be moved to Clause 19.

For example:

- e. UB48001- Authorizing a Specialized Increase in the University Center Fee for FY13

Let's say that this was introduced in the previous meeting and was read by the author. The author expressed that he/she only wanted a reading. The next meeting would then have UB48001 under this section. Then, a MOTION TO DISCHARGE FROM COMMITTEE is approved. UB48001 will then move to Clause 19.

Clause 19: New business and General Orders

- The meat of Senate meetings: introduction of Vice Presidential appointments, Presidential nomination(s), motions of committee bypass, other new business and general orders. For example(s):

- a. Vice Presidential (or Presidential) Appointment of Winston Smith to Student Fee Advisory Committee, Senate Seat, or (see attachment)

-Here, the individual being appointed would be called to speak on their own behalf. Then, a question & answer session from senators would entail. When the Speaker deems the Q&A session exhausted, then DEBATE will follow:

- a. One opening speech in favor and one opposed, not exceeding three minutes each.

-Debate will entail a continued alternation of speakers in favor and

opposed.

b. General debate.

-Debate shall be limited to no more than thirty (30) minutes per meeting on any legislation, unless the Senate provides otherwise by a two-thirds (2/3) vote.

- General debate shall be limited to three (3) minutes per speech, including time yield to another speaker, unless the Senate, by a two-thirds (2/3) vote, provides otherwise.

c. Closure of debate.

- If after a reasonable pause, no one rises to claim the floor, the Speaker shall proceed to put the question and call for a vote or MOTION TO CALL INTO QUESTION.

-Any member of the Senate may move the previous question and, if seconded by three members, the Speaker shall put the matter to an immediate vote. If a two-thirds (2/3) vote is in favor, the Speaker shall state the question and call for a vote.

-If there is objection to a motion for the previous question before there has been at least one member in favor and one opposed to the matter under debate, the motion for the previous question shall not be entertained.

d. Statement of the question by the presiding officer.

-For example, ALL THOSE IN FAVOR OF CONFIRMING THE APPOINTMENT OF WINSTON SMITH TO THE STUDENT FEE ADVISORY COMMITTEE... or ALL THOSE IN FAVOR OF ENACTING UB48001...

e. Vote on the measure.

-Almost always a 2/3 majority vote of those senators present.

-However, any member may move on any measure for a DIVISION OF THE ASSEMBLY, in which the Speaker shall call for a rising vote on the measure.

- At the desire of one-fifth of the members of the Senate present and voting, a vote shall be taken by a call of the roll.

- **Reconsideration or Recension:** Also, after a question shall have been decided in the affirmative or negative, any members voting with the prevailing side may at any time at the same meeting or the next regular meeting, move the reconsideration or recension thereof. A vote of two-thirds (2/3) of those members of the Senate present and voting shall be required for reconsideration or recension of a measure.

Any member may request that his/her vote and a short explanation of the reason for such a vote be entered on the record of the Senate Journal.

This is the general format of DEBATE for all measures. However, other actions may be pursued:

-MOTION TO REFER BACK TO COMMITTEE

-MOTION TO TABLE

Also, if there is a large number of University Committee Appointments or a list, the Senate may choose how to go about the vote. They may:

-vote on each appointment individually (would occur unless otherwise motioned)

-vote on each committee as a whole (MOTION TO CONFIRM APPOINTMENTS BY COMMITTEE)

-vote on the list entirely as a whole (MOTION TO CONFIRM APPOINTMENTS BY LIST AS A WHOLE, for example.)

-etc.

Clause 20: Closing call of the roll

Clause 21: Comments and announcements

-Reserved for members of the Senate or President and/or Vice President

Clause 22: Open Forum

-Anyone may speak

Clause 23: Adjournment

EXTRA STUFF:

A Rule of the Senate may be suspended by a vote of two-thirds (2/3) of the members present and voting unless a rule specifies a different majority or is not susceptible to suspension. (Usually reserved when someone outside the Senate wishes to speak on the matter and may offer information or a viewpoint not possible otherwise.)

There are many POINTS OF that may be used during any point in the meeting. They are attached.

Also:

Section 4: Introduction of New Legislation and Referral to Committee

Clause 1: It shall be in order on any class day for a member of the Student Government Association/of the Senate to file with the Speaker of the Senate a piece of legislation for introduction. Filing shall consist of presenting a hard copy of the legislation in addition to an electronic copy to the Speaker of the Senate.

Clause 2: It shall be in order for a member of the Student Government Association/of the Senate to rise at the appropriate time at a meeting of the Senate and introduce a piece of legislation.

TOWN HALLS

Constituent meetings, or "town halls," are defined in the By-laws as such:

Clause 1: For the purpose of facilitating communication between students and their representative(s) in the Senate, each Senator shall join the other members of his or her college's Senate delegation, if any, in holding monthly public Constituent Meetings of at least two hours' duration during the months of September, October, November, February, and March in an appropriate location.

Clause 2: Colleges represented by only one senator shall be required to have only one meeting per month.

Clause 3: Such meetings shall be publicized in an appropriate way to the constituency involved at least seven calendar days in advance.

Clause 4: For each monthly constituent meeting that a Senator does not hold, he/she shall be assessed a Constituent Meeting absence. Excuses for Constituent Meeting absences shall be requested and awarded in the same manner as for absence from Senate meetings.

(Clause 4 implies a report of your town hall(s) can be asked of you by me. This can be sent to me through a form that is attached. It will be available online under SENATE RESOURCES.)

Clause 1 is gist of what you need to do in order to fulfill your town hall duty. In the past, a

liberal interpretation was implied, though not too many examples were offered or varying models utilized. The model that has been dominantly used entailed holding an event either on your own or with other senators. This is fine, but proved consuming of senator resources such as funds, publicity, and most notably, time. It is difficult to set up, publicize, and expect a good turnout with only a month's notification to your constituency and little to no staff to help you. However, some new models will be introduced and encouraged based on the notion of REACHING OUT rather than PULLING IN.

One model will be to attend other student organization's meetings. This option will allow you to contact another student leader and ask to be on their organization's agenda for their next meeting. In doing so, you may offer food or drinks out of your town hall budget as student organization budgets are becoming tighter. While you speak at their meeting, you may communicate your agenda, ideas, and perhaps begin a discussion amongst the members. You can stay for two hours or perhaps attend two one hour meetings. Point being, you've accomplished quite a few things in one fell swoop:

- established contact with a student group
- communicated with a constituency
- helped a student group with their budget
- perhaps learned some things about your college
- perhaps set up a relationship where a source sponsorships or research for your legislation or agenda can be pulled from

All this was done by sending an e-mail and/or making a phone call to a single person. The idea is to respect and understand the bodies at work in this University. SGA is not at the center of every student's mind; rather, they vest time into a group that is most important to them and you can tap into that. For best results, set this relationship up with student groups in your college and vary them as much as possible. It does not do much good to listen to the same group over and over (though I imagine there will be exceptions.)

Another model will be to set up a table at your college. The Executive will be buying a table cloth and a senator can check it out and set up a space in their college to hand out surveys, promotional items, flyers, agendas, etc. All this will take is to contact the building manager and schedule a time.

Either way, this will require you to keep in contact with Directors of Public Relations and Finance. Director Harris has an online document that will essentially ask the amount requested and what those funds are for.