



"Your Information HOT LINE"

No. 65

Tuesday, March 31, 1964

TO ALL EMPLOYEES

EMPLOYEE PLACEMENT CENTER AT REFINERY OPENS DOORS THIS MORNING

The Employee Placement Center opened its doors for business this morning. Located in the east end of the Old P & IR Building, the Center will be open initially from 8:00 a.m. to 4:30 p.m. Monday through Friday.

Purpose of the Center is to provide placement services for any hourly employee contemplating voluntary severance, retirement, or who is eventually laid off.

Heading up the Center is J. P. Thomas, Assistant Manager of the Personnel and Industrial Relations Department. Assisting Thomas in coordinating the activities of the Center is H. D. Smith, Supervisor, Personnel and Industrial Relations.

The first step in the placement program will be to conduct personal interviews with interested employees. During this interview, employees will complete personal summary forms which will later be used in contacting prospective employers.

Employees wishing to use the services of the Center may do so by contacting their departmental supervisor, who, in turn, will coordinate and schedule interviews with the Center. Interviews may be arranged during scheduled hours as operating demands permit. To make appointments for interviews, the department supervisor should call the Placement Center Office, refinery extension 777. Employees desiring to have interviews during off-days or out-of-schedule hours may do so; however, such time will not be paid time.

A large bulletin board is being prepared and will be erected in front of the Center. By means of this bulletin board, an Employee Placement Center newsletter, and the SHELLEGRAPH a continuous flow of timely information on the

activities of the Placement Center will be provided to all interested employees.

R. E. MANN NAMED ASSISTANT MANAGER IN AROMATICS DEPARTMENT

R. E. Mann's promotion to the position of Assistant Manager in the Aromatics Department has been announced by Refinery Manager L. T. Wilson.

Mann replaces J. C. Merritt, whose transfer to the recently-acquired Odessa Refinery was announced previously.

A graduate of Rice University, Mann received a B.A. degree in Chemical Engineering in 1955 and a B.S. degree in 1956. His Shell career dates back to 1955, with his first assignment that of Technologist in the Technological Department. In the years to follow he has held a variety of assignments in several departments of the Refinery, including a brief tour last year on special assignment with Shell Development Company in Emeryville, Calif.



From 1956 to 1958 he was on military leave with the U.S. Army.

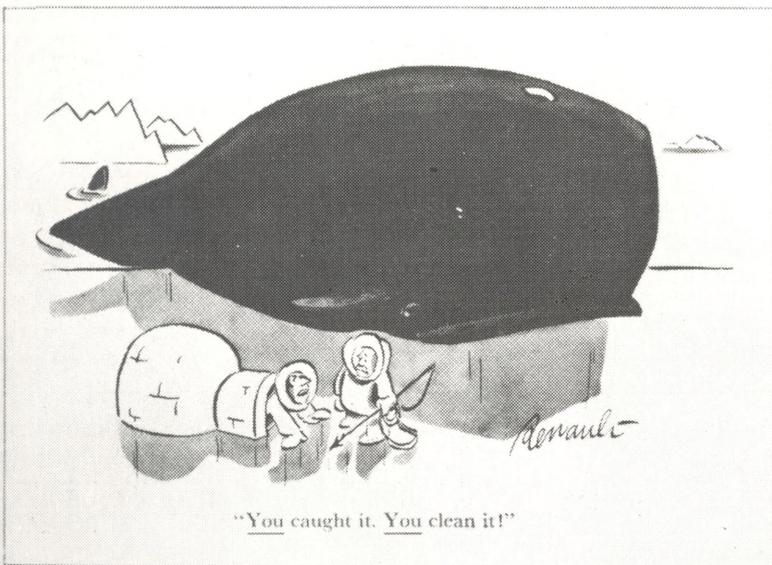
Married to the former Jo Smith, the Manns have two children, Julia Clair, 3, and Bruce Evans, 2. They live at 7719 Wynlea Street in Houston.

J. A. HORNER TO HEAD UNITED FUND DRIVE

Jack A. Horner, President of the Shell Pipe Line Corporation, will be General Chairman of the United Fund's campaign this fall throughout Houston and Harris County.

His appointment was announced by United Fund Board Chairman Frank C. Guthrie and President Irvin M. Shlenker.

A member of the UF board of trustees and  
(continued on page 2)



HORNER TO HEAD UNITED FUND (Cont'd.)

executive committee here, Horner has served as chairman of the National Agency and Nominating committees. He was a general campaign vice-chairman under Shlenker last fall, when a record \$6.5 million was raised for 67 health, welfare, and character building agencies, and worked as a Special gifts solicitor in the previous year's successful drive, headed by Guthrie.

As general campaign chairman, Horner will head an army of over 14,000 volunteers in the largest annual volunteer effort in Harris County. Funds raised will be used for deficit operating expenses of member agencies.

Of his appointment as United Fund campaign chairman, Horner said:

"It is, of course, an honor. But heading an organization which seeks to raise well over a million dollars a week for six weeks also is about as challenging a task as I can imagine."

Mr. and Mrs. Horner live at 5688 Green Tree Road.

- - - -

SHELL SPONSORS LECTURE SERIES

The Shell Companies Foundation will sponsor a series of public lectures starting in April in an effort to strengthen lines of communication between science and the humanities. The lectures will be presented at The Johns Hopkins University in Baltimore by four eminent scientists and historians of science on the general subject "Science as a Cultural Force".

Scheduled to present the talks are: James R. Killian, Jr., science advisor to President Eisenhower, and Chairman of the Corporation at the Massachusetts Institute of Technology, on the subject, "Science and Government"; Jerome Wiesner, science advisor to President Kennedy, on "Technology and Society"; Michael Polanyi, fellow of Merton College, Oxford University, on "Science and Philosophy"; and Gerald Holton, professor of physics at Harvard University, on "Science and the Humanities".

After the lectures have been presented, they will be published by The Johns Hopkins Press. The Shell Companies Foundation is underwriting the cost of the book as well as the lectures.

- - - -

C L A S S I F I E D S

FOR SALE: Six choice lots, 100' x 135', located off Pasadena Blvd. in Deer Park. One block from Carpenter Elementary School. Will sell any number of lots to interested parties. Call J. H. Howard, GR-9-2724.

- - - -