

"Your Information HOT LINE"

NO. 76

Tuesday, May 12, 1964

TO ALL EMPLOYEES

NEW TAX LAW CHANGES SICK PAY EXCLUSION

The Revenue Act of 1964, which lowered withholding from 18 per cent to 14 per cent, has also modified the amount of sick pay which may be excluded from taxable income, retroactive to January 1, 1964.

Under the old law, up to \$100 per week of sick pay could be excluded from taxable income, beginning the day an employee was hospitalized or injured, or after a waiting period of seven days if he was confined at home.

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REFINERY MAINTENANCE CREW MAKES SAFETY A TEAM EFFORT

Engineering Field Foreman C. F. Andrews is a firm believer in bringing SAFETY onto the job - everyday. In fact, he's taken it right into his team maintenance truck, to the members of his maintenance crew.

Andrews heads up a group of machinists who do maintenance work in several operating areas of the refinery. Safety is an important part of each man's job. It is also an important part of their work routine.

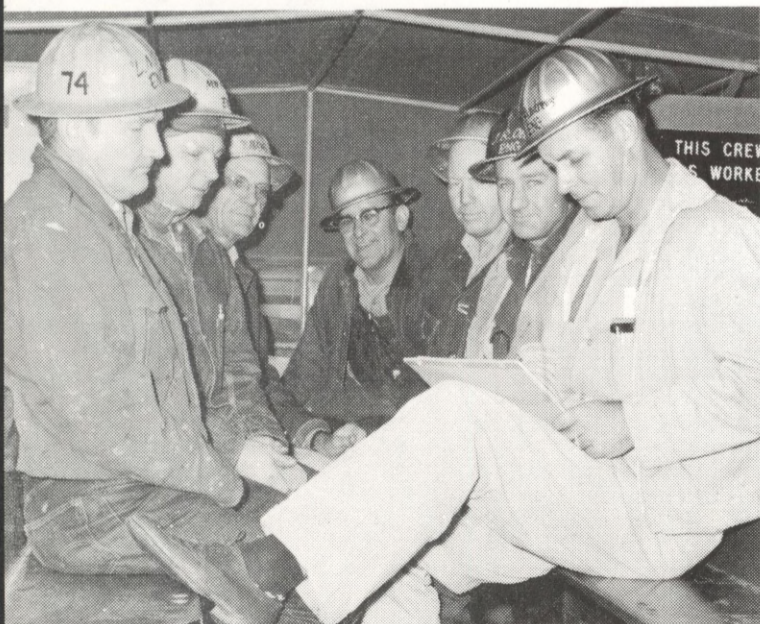
Safety meetings are held regularly by Andrews to discuss ways to approach different jobs in a safe manner. Members of the team are encouraged to make suggestions, and a note pad in the truck is provided for this purpose. Then, to

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**EMPLOYEE PLACEMENT CENTER JOB LISTINGS...GOING UP!**

Norma Parnell, receptionist in the Refinery's Employee Placement Center adds a few more job listings to a growing group of job opportunities advertised on the EPC bulletin board. Over 100 listings are on record in the EPC Office, calling for a wide range of skills and abilities. Several of the job opportunities are for operators and maintenance craftsmen with large chemical companies in the Gulf Coast area. Employees interested in following up on these job listings should contact their supervisor for an appointment with an EPC interviewer.



"TAILGATE" SAFETY MEETINGS are part of this maintenance crew's work routine and here Foreman C. F. Andrews (right) goes over some safety suggestions with (from left to right) L. N. Gatlin, M. W. Hambrick, A. P. Jackson, E. A. Karstedt, H. V. Gettys, and J. R. Ott.

19  
SAFE  
WORK  
DAYS

FERRARI WINS WITH SUPER SHELL

Using Super Shell gasoline and motor oil, Ferrari automobiles have taken the top three places in the 1964 Sebring 12-hour Endurance Race held at Sebring, Florida. This marks the fifth year Ferrari has won the important Sebring Race using Shell products.

The Sebring 12-hour race has been described as one of the world's most grueling tests of cars and drivers -- and of motor oils and gasolines. Won by the car travelling the greatest distance in 12 hours, the race is run on a curvy 5.2-mile course necessitating some thirty shifts per lap. The winning Ferrari this year covered 214 laps or 1,112.8 miles for an average speed of 92.364 mph -- a new record.

As in the past, Ferrari will use Super Shell in all the European and American races counting towards the international championships for car manufacturers and for drivers, which include those at Bridgehampton and Watkins Glen, N. Y. The high point of the racing season will be the Le Mans 24-hour Endurance race in France, June 20-21. To date, Ferraris have won 13 world championships using Shell products.

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C L A S S I F I E D S

FOR SALE: 1957 Mercury four-door hardtop; radio; heater; standard shift; very clean; all vinyl interior; new tires; mechanically perfect. \$395. MO-8-4591.

FOR SALE: COLEMAN CABANA folding camp trailer; metal top, 80 sq. feet fiber glass zipper curtain. One full size mattress bed and vinyl cover bunk beds which convert to sofa. Sleeps four adults. Butane stove and spare tire. Used very little. On display May 16 and 17. \$450. GR-9-2425.

FOR SALE: Motorola 12-volt transistor-powered auto radio; universal type; in perfect condition. MI-4-4298.

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MAINTENANCE crew members are encouraged to make suggestions for better safety, and here Gettys makes a notation on the suggestion pad as Jackson and Karstedt look on.

MAINTENANCE CREW (continued)

illustrate the success of the team's safety-conscious efforts, a sign in the truck keeps pace with the number of consecutive safe work days experienced by the crew. The team started counting "safe work days" on January 1 of this year. Their total today reached 133....and that's a perfect batting average.

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NEW TAX LAW (continued)

The new law retains the \$100-per-week maximum exclusion but extends the waiting period to 30 days--whether the employee is hospitalized or confined at home. An exception is made to the 30-day waiting period when the employee's salary drops to 75 per cent or less of regular weekly wages while he is sick. In this case, up to \$75 per week of sick pay is excluded from taxable income immediately if the employee is hospitalized, and after seven days if he is confined at home. At the end of 30 days, the regular \$100-per-week exclusion takes effect.

Shell will adjust the amount of tax withheld from your paycheck after you have been sick for 30 days. Those sick less than 30 days who are eligible for sick pay exclusion may claim this amount when filing income tax returns.

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