



# shelletter

## HOUSTON REFINERY

"It Strikes Us This Way"

No. 61 ROUND-UP EDITION

Monday, December 31, 1962

TO ALL STAFF EMPLOYEES

### Breezin' Through - '62

If that number up above is correct, this marks the 61st time for SHELLETTER since that first issue bowed its public head on Wednesday, August 22. On a three-a-week clip, (plus a few extras), we've tried to keep you posted on what's going on around the Refinery and around Shell. So, as we bid farewell to '62, a trip through the files of those past 60 SHELLETTERS might call back a few moments for "auld lang syne".....Thumbing back the pages, we find:

- No. 1 - Aug. 22 - A still, cold refinery.....all process units shut down as strike got underway this past weekend...
- No. 2 - Aug. 24 - It wasn't a "cold" refinery any longer...'cause Dubbs 9 Distilling and downstream units came up yesterday and today and now we're a 50,000 barrel a day refinery with "growing pains".
- No. 7 - Sept. 1 - Personnel reassignments continue as new faces show up on new jobs.....Business booms and a sign of the times, posted on the rest room at an operating unit, describes the tempo: "STOP! You Don't Have Time". Both the other struck refineries have resumed operations - and that goes for the Houston and Norco Chemical Plants...
- No. 10 - Sept. 7 - The big news today was that the Cat. Cracker was up and purring...
- No. 11 - Sept. 11 - Our September Snowball gains momentum...Distilling Unit 3 is now in operation, bringing our intake to 90,000 barrels a day. And that means more business for other units and services around the Refinery, too.
- No. 16 - Sept. 21 - Down in the Lube Oils Department, the Kitzmiller Spectacular joins in on the September Snowball as more and more units from that area come up.....
- No. 17 - Sept. 24 - Here was a day to remember, Distilling Unit 1 fired up and with it's return the Refinery had now completed the long road back to full operation....by mid afternoon of the 24th we were perking along at a 140,000 barrel/day rate.
- No. 25 - Oct. 10 - Came the first of October, and United Fund time....Staff employees did themselves right proud this year, giving a total of \$21,481.54 for an average contribution of \$30 each.
- No. 28 - Oct. 17 - SHELLETTER goes "big league" - gets a motto...Harry Estes submitted the winning entry....and we've worn it proudly ever since.
- No. 29 - Oct. 19 - With today came word that every unit in the Refinery, both big and small, was puffing away at full speed....and the boss couldn't find anything else to "start up".

(Over)

- No. 36 - Nov. 2 - After a bout with the surgeon's knife, John Tench returned to his desk at the Refinery....hale and hearty.
- No. 40 - Nov. 26 - During the dark of last Friday night....'long came the TEN MILLIONTH barrel of crude to be processed.....since all this started.
- No. 49 - Dec. 3 - Leonard Wilson joined us today as Refinery Manager....replacing the retiring John Tench. History-makin' news reported...as it was announced today that the Houston Refinery averaged 137,668 barrels per day during the month of November 1962.....topping a decade-old record... Also, the single day record was eclipsed with an intake of 147,846 on Nov. 30.
- No. 56 - Dec. 19 - Intake rates roll along in the high 140,000's, every now and then nudging the 150,000 mark.....just "keeping the customers satisfied"...
- No. 61 - That's today...and just to bring you right up to the minute.....we reached that 15 millionth barrel of intake before '62 was through...

SAFETY

...Answering an oft-repeated request these past few weeks, we'll round up our '62 safety news by doing a "reprint" of all the winning safety slogans since the Silver Dollar Safety Contest began last February.

This Winter Be Wise - Safety-Ize

Everyone Alert - No One Hurt

Think Straight - Don't Be Accident Bait

Safety Is The Test - A Challenge For Your Best

Safety By You Means Accidents Few

It Takes Two - Safety And You

When Safety Is Last - Accidents Happen Fast

Don't Dare - Use Care

Heady Advice - Think Twice

Chance Takers Are Accident Makers

Be Safe Because You May Be Someone's Santa Claus

There they are -- 11 good ways to be safe in '63...And while we're on the subject of safety, today is the last day for submitting slogans for the January contest. Get that slogan in...and maybe you'll be our 12th winner!

ODDS & ENDS

PROSPECTIN': If some of our recent visitors appear to you to be college-age....then your powers of perception are keyed in perfectly...for this is a busy time of the year for our College Recruitment Program as the Christmas Holidays offers these seniors an opportunity to get around for a "look-see" at industry.....

BIRTHDAY BELLES & BEAUS:

December 31 - Monroe Odom, Leonard Wilson

January 1 - Joe Bishop

AND HAPPY NEW YEAR TO YOU - ALL

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